

LOUISIANA SALES AND USE TAX COMMISSION FOR REMOTE SELLERS

Approved Minutes of July 13, 2023 Meeting

- I. **Call to Order/Roll Call** - The meeting of the Louisiana Sales and Use Tax Commission for Remote Sellers was called to order at 11:02 AM by Chairman McManus. A quorum was established with six members initially in attendance. Members present were:
 1. Shawn McManus (LULSTB)
 2. Mia Strong (LDR)
 3. Jeff LaGrange (LULSTB)
 4. Kressy Krennerich (LULSTB)
 5. Amanda Granier (LULSTB)
 6. Kelli Jumper (LDR)

- II. **Approval of Meeting Minutes from June 8, 2023**
 - A motion was made by Ms. Strong to approve the meeting minutes from the meeting on June 8, 2023, and seconded by Ms. Granier. Following a vote and a call for public discussion, the minutes were approved unanimously by the members present.

- III. **Report From Executive Director**
 - A. **Distribution Report**
 - In June, the Commission collected \$44,443,158.17 for the May 2023 period. \$43,998,725.79 was distributed to the state and local collectors. The number of returns processed in June was 7,381. Of those, 6,710 were for the May 2023 period. As of 6/30/2023, the Commission had 8,926 open accounts.

 - B. **Budget**
 - Ms. Roberie presented an updated budget to actual financial report. The Commission's expenditures continue to be under budget as the Commission works to bring on additional staff.

- IV. **Discussion and Action Items**
 - A. **Marketplace Facilitator Informational Bulletin**

- This item was deferred until the next Commission meeting when all Commission members should be in attendance.

B. Extension of Legal Contracts

- Ms. Roberie requested the Commission’s authority to amend the Commission’s two legal services contract in order to extend the contracts for the third year allowed by the contracts.
- A motion was made by Ms. Krennerich to allow the Executive Director to extend the legal contracts for an additional year, and seconded by Mr. Lagrange. Following a vote and a call for public discussion, the budget was approved unanimously by the members present.

C. Financial Services Contract

- Ms. Roberie requested the Commission’s authority to pursue a new contract with the current company providing financial services to the Commission. This new contract would be for one year commencing September 1, 2023 (the current contract expires August 31, 2023). The scope of services for this contract would include the reconciliations that the contractor is performing under the current contract.
- A motion was made by Ms. Granier to allow the Executive Director to enter into a contract for financial services and seconded by Ms. Jumper. Following a vote and a call for public discussion, the budget was approved unanimously by the members present.

V. Other Business

- No other business.

VI. Public Comment

- No additional public comment.

VII. Adjournment

- With a motion by Ms. Granier and a second by Mr. Lagrange, Chairman McManus declared the meeting adjourned at approximately 11:15 AM.